

**January 2017 Board Meeting and retreat AGENDA**

**The sheraton sonoma county**

**Marina overlook room**

**friday january 27th**

**10:00 am – 4:00 pm**

**saturday january 28th**

**9:00 am – 2:00 pm**

**Friday January 27th**

**9:30 am NEW MEMBER ORIENTIATION**

**10:00 am   Call to Order / Welcome & Introductions**

**(Continental Breakfast Provided)**

**10:15 am   Approval of the Consent Items**

1. Approval of Agenda
2. Approval of Minutes (Attachment)
3. Approval of Membership Report (Attachment)
4. Approval of 2016 Financial Reports (Attachment)

**UPDATES & REPORTS**

**10:20 am President (Parkinson)**

**10:30 am   Past President (Wong)**

**11:00 am VP of Administration (Asp)**

1. Annual Report
2. Southern Awards Coordinator Suggestions

**11:10 am   VP of Professional Development (Brosseau)**

**11:20 am VP of Policy and Legislation (Terell)**

**11:30 am VP of Conferences (Hom)**

1. 2016 Conference Wrap-up (Attachments as one report for all conference items)
2. 2018 & 2019 Conference Updates
3. Status Report from CHC Committee and Preliminary Budget for 2017 Conference

**Noon LUNCH**

**1:00 pm Section Directors’ Update**

**1:10 am VP of Marketing and Membership (Konar)**

**1:20 pm VP of Public Information (Yeber)**

**1:30 pm Commission and Board Representative (Haase)**

**1:40 pm Student Representative (Villafuerte)**

**1:50 pm California Planning Foundation (Borrelli)**

**2:00 pm PEN (Paternoster)**

**2:10 pm CPR (Clementson)**

**2:20 pm National Representatives (Aho, Christiansen)**

**2:40 pm BREAK**

**3:00 pm DISCUSSION/ACTION ITEMS**

1. Adoption of Updated Chapter Bylaws (Parkinson) (Attachments)
2. Discuss & Adopt Updated Chapter Financial Policies (Parkinson) (Attachments)
3. Consider Percentage-based Chapter Dues Structure (Parkinson/Wong) (Attachments)
4. Website Development Plan – Update and Workplan for 2017 (Yeber)
5. Conference on the Road – Update and Workplan for 2017 (Terell) (Attachment)
6. Legislative Agenda and Platform for 2017 – (Terell) (Attachments)
7. Membership Inclusion Director (South) Appointment (Konar) (Attachment)
8. Communication’s Plan Update (Konar) (Attachment)
9. Historian’s Report (Attachment)

**7:00 pm Board Dinner**

Cucina Paradiso

114 Petaluma Blvd North

Petaluma, CA, 94952

**Saturday January 28th**

**9:00 am Retreat – Chapter Goals and Development Plan for 2017-18 (Attachments & Details to follow)**

**11:30 am Update from Sacramento Conference Host Committee**

**2:00 pm Adjourn**