

**january board meeting/retreat**

**The Sawyer hotel, Sacramento**

**Sycamore Ballroom**

**Retreat**

friday, JANUARY 11th

10:30 am – 4:00 pm

**Board Meeting**

saturday, january 12th

8:30 am – 3:00 pm

**WIFE Code: Kimpton**

**Access Code: fast**

**Retreat**

**10:00 am \*\*New Member Orientation\*\***

**10:30 am Call to Order / Welcome & Introductions**

 **Light breakfast served in meeting room**

**10:45 Retreat Begins**

**Noon Working Lunch**

**4:00 pm Adjourn**

**7:00 pm Board Dinner**

 **Julia Lave Johnston’s House**

**Board Meeting**

**8:30 am Call to Order / Welcome & Introductions**

 **Breakfast served in meeting room**

**8:45 am Training Session**

**11:15 am A. Approval of the Consent Items**

**1. Approval of Agenda**

**2. Approval of Minutes** (Attachment)

**3.** **Approval of Membership Report** (Attachment)

**4. PEN Annual Report** (Paternoster)(Attachment)

**11:30 am B. Action Items**

1. **President (Lave Johnston)**
* Strategic Plan (Attachments)
* Affiliated Organization Liaison (Attachment)
1. **VP of Administration (Wong/George)**
* Approval of Revised Financial Policies (Attachment)
* 2018 P&L, Overages and Balance Sheet (Attachment)
* Approval of Final 2019 Budget and Adjustments (Attachment)
* Budget Allocation for Conference Website Redesign and Registration Program (Hom) (Attachment)

**Noon Working Lunch**

1. **Distance Learning, Education & Outreach**
* Distance Learning (Grewal) (Attachments)
* Planning Commissioner Training Programs(Higgins) **(**Attachment)
* Section Director Training Programs

1. **VP of Public Information (Yeber)**
	* + Website Discussion (Attachment)
		+ CalPlanner Retention (Attachment)
2. **VP of Conferences (Hom)**
* 2018 Conference Closure Report and Distribution of Conference Profit (Attachments)
* 2019 Conference Budget and Registration Rates (Attachments)
* Appointment of 2020 Conference Co-Chairs (Attachment)

**3:00 pm Adjourn**