



American Planning Association  
**California Chapter**

*Creating Great Communities for All*

**TO: APA California Chapter Board**

**FROM: Eric Phillips, Vice President for Policy and Legislation**

**DATE: December 18, 2020**

**SUBJECT: Legislative Review Team Criteria**

Recommended Action:

Receive report from Vice President for Policy and Legislation and provide feedback.

Background:

The Legislative Review Team is made up of volunteer members throughout the state. Participating members receive more frequent and more detailed updates than general members, and we ask them to provide input on specific legislation, along with examples from their jurisdictions that can be shared with lawmakers to influence legislative proposals. In addition, the Legislative Review Team meets twice annually to discuss positions and proposed amendments on pending legislation.

Historically, membership and participation has been open to all APA California members, but we have not tracked information about participants, nor do we have special criteria to join. Beginning in 2021, we will ask all interested members to formally register for the Legislative Review Team by providing the following information:

1. Name
2. Email address
3. Chapter member number (to ensure they are current)
4. Chapter Section to which they belong
5. Current employer and job title (if applicable)
6. Sector (Public, Private, Non-Profit, Academic, Student, Retired, Other)
7. Number of years in the planning profession
8. Areas of expertise/interest

Our chapter website is being updated to clarify how to join and to collect information from interested members.

Discussion Questions:

We would like to the Board to consider and discuss the following:

1. Should we collect any information in addition to what is indicated above?
2. Should we require a formal application and reject potential members?
3. How should we publicize the volunteer opportunity to attract interested members that are representative of the membership with respect to geography and other demographic criteria?

Fiscal Impact:

Incorporated into Lobbyist scope of services for 2021-2022.

Attachments:

None.