



American Planning Association
California Chapter
Planner Emeritus Network

January 13, 2026 12:00 – 1:30 PM (TEAMS – Virtual Meeting)

1. Call to Order (Quorum needed for action items)
2. Approval of Minutes for 2026 Annual Board Meeting September 30, 2025
3. Treasurer's Report – PEN Annual Budget Report and Update
 - a. Review of protocol for reimbursement for Board-approved program expenses
 - b. Discussion of budget priorities for 2026 Programs
4. Presidents Report
 - a. Chapter Board Meeting Summary
 - b. Appointment of Woodie Tescher as Chapter Co-Historian/South
 - c. Budget priorities for 2026 PEN Programs
 - d. 2026 PEN Retreat
 - e. Chapter Resources available to PEN
 - f. 2026 Committee Schedules and Procedures
5. Committee Reports
 - a. Chapter Historians (David Kwong/Woodie Tescher)
 - Call for Archive Material
 - Oral History Project (Hanson Hong/Greg Konar)
 - b. PEN Honors (Woodie Tescher)
 - Procedure and Schedule for 2026 Honorees (Criteria)
 - Include in Section and Chapter Newsletters in early 2026
 - Add QR Code to Chapter and Section programs
 - c. Website (Greg Konar)
 - Add historic PEN Honoree list to website
 - Develop and share website analytics
 - Other updates
 - d. CPAT (Hanson and Brian)
 - e. Conference Programs (Margaret Sohagi)
 - Ethics Session
 - CPAT Session
 - f. Planner Remembrance (Linda Tatum)
 - Status of Bios
6. New Business
 - a. 2026 Meeting Schedule / PEN Retreat (Linda Tatum)
 - b. PEN/FAICP Coordination/Engagement
 - c. PEN Newsletter (John Anderson)
 - d. Updated PEN Logo – Discussion
- C. Adjournment

Please Review the Five Attachments for Background

- BOARD ROSTER (Attachment #1)

Name	Position	Term
Linda F. Tatum, FAICP	President	2025-2026
Hanson Hom, FAICP	Vice-President, North	2025-2027
Woodie Tescher	Vice-President, South	2025-2026
Gina Natoli, AICP	Secretary/Treasurer	2025-2027
Brian Mooney, FAICP	Past President	2025-2026
David Kwong	Co-Chapter Historian	On-going
Woodie Tescher	Co-Chapter Historian	On-going

At-Large Members

Greg Konar, AICP	Board Member	2024-2026
Bruce Baracco	Board Member	2024-2026
John Anderson	Board Member	2025-2027
Celia Yniguez	Board Member	2025-2027
Margaret Sohagi	Board Member	2024-2026
Chuck Stevenson, AICP	Board Member	2025-2027

Members

Steve Preston, FAICP		
Bill Anderson		
Rob Olshansky		

- PEN COMMITTEES (Attachment #2)

PEN Honors	<i>W. Tescher, Stevenson</i>
Planning History	<i>Kwong, Tescher</i>
Nominating Committee	<i>Tatum, Natoli, Baracco</i>
CPAT	<i>Mooney, Hom, Tescher, Yniguez</i>
Planner Exchange	<i>Mooney, Hom</i>
Conference Programs	<i>Baracco, Stevenson, Sohagi</i>
Website	<i>Konar, Natoli, Baracco</i>
Oral History	<i>Hom, Konar</i>
FAICP	<i>Olshansky, Tatum, Mooney</i>
Newsletter	<i>Anderson,</i>
Planner Remembrance	<i>Tatum, Yniguez, Kwong</i>

- PEN Request for 2026 Budget Increase (Attachment #3)



American Planning Association
California Chapter

Creating Great Communities for All

TO: APA California Board

FROM: Linda Tatum, Incoming PEN President

DATE: 12/8/2025

SUBJECT: PEN Budget Item

Background information:

For many years PEN has led the very successful Community Planning Assistance Team (CPAT) which provides pro-bono planning consulting services to communities that can not otherwise afford to pay for these services. In 2025, PEN has taken on two additional projects including the Oral History Project and Planner Exchange. The purpose of the Oral History project is to record interviews with planners and other role models who have made significant contributions to the planning profession and planning in California. The recorded video interviews will be posted on the PEN website for general access and also be stored in the APA California Archives at Cal State Northridge. The California APA/PEN Oral History Project was launched and the first interviews completed in April 2025, and a project webpage was announced in June 2025. Hanson Hom is the Project Coordinator, and Greg Konar provides instrumental audio/visual support. By the end of 2025 20 interviews will have been completed with notable planners from around the State.

Policy Changes (if any): None

Financial Impact (if any):

PEN's annual budget from the Chapter has been \$500, and with these additional programs, additional funding is needed to cover equipment and minor expenses such as travel and incidentals needed to facilitate both CPAT and the Oral History Project. **PEN is requesting an annual budget of \$2,000, but we would appreciate whatever additional budget that can be supported by the Board.**

- PEN BYLAWS (Attachment #4)

Bylaws of Planner Emeritus Network (PEN)
A Subsidiary of the American Planning Association, California Chapter
Adopted July 12, 2021

WHEREAS, in 1995 the American Planning Association, California Chapter (“APA California”) founded a new organization, Planner Emeritus Network, devoted to recognizing the efforts of those senior members of the planning profession who have contributed to California planning by their leadership and service to the profession; and

WHEREAS, the purpose of the Planner Emeritus Network is to serve as an auxiliary or support group to the Board of Directors of the APA California, the California Planning Foundation (CPF), and other Chapter Board authorized organizations for the purpose of providing a resource of long tenured members of the American Planning Association (“APA”) and to ensure that their personal insights, experiences, and planning history are recognized by the APA California Board;

WHEREAS, on September 17, 2000, the members of said organization voted to formalize its operation by adopting bylaws;

WHEREAS, amendment of the bylaws was required to reflect changes in APA California bylaws or the APA California Strategic Plan, and to improve the functionality of the Planner Emeritus Network; and the amendments were adopted at the annual membership meeting in Yosemite on November 1, 2005; and

WHEREAS, the APA California Board of Directors at a meeting on June 24, 2006, in Berkeley adopted changes to the structure of the Planner Emeritus Network membership which makes certain APA California members automatically members of the Planner Emeritus Network, further amendment of these bylaws is required; and

WHEREAS, further amendment of the bylaws was required to expand the Board of Directors to expand participation in the organization, the amended bylaws were adopted by unanimous approval of the Board of Directors by electronic vote on September 6, 2007; and

WHEREAS, further amendment of the bylaws was required to reflect changes by the APA California to how the organization is funded and the budgeting process, the amended bylaws were adopted by unanimous approval of the Board of Directors at the annual meeting in Pasadena **a. Life Members** of the APA, as defined by APA’s national offices to include those on October 23, 2016; and

WHEREAS, further amendment of the bylaws was required to reflect changes by the APA California to awards considered by the Chapter, to standardize the organization name, and to clarify such issues as membership and leadership of the organization, the amended bylaws were adopted by unanimous approval of the Board of Directors by electronic vote **on July 12, 2021;**

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Name of Organization. The official name of this organization shall be the Planner Emeritus Network (“PEN”) of the American Planning Association, California Chapter.
2. Office. The office of PEN shall be the office of APA California, and PEN shall function as a subsidiary of APA California.
3. Membership. Membership in PEN shall include the members of APA California who are:
 - a. members who are over the age of 65 and have 25 years of continuous membership in APA;
 - b. Former statewide elected Board officers of APA California;

- c. Fellows of the College of the American Institute of Certified Planners (FAICP) from California;
- d. Members of the former California Planning Historical Society or a successor organization;
- e. The APA California Chapter Historian(s);
- f. Retired planning professionals who are members of the APA; and
- g. Such other members of APA California that the PEN Executive Board of Directors may from time to time determine as appropriate members of PEN, including but not limited to, past or present officers of PEN.

4. **Dues.** No charge shall be made for membership.

5. **Annual Budget.** APA California Board shall set PEN's annual budget and shall be responsible for payment of invoices submitted to APA California by the President. The PEN Treasurer shall present a report at PEN's annual meeting describing the expenses submitted to APA California and projected expenses for the coming year.

6. **Meetings and Quorum.** PEN's Board of Directors shall conduct an annual meeting open to all members in good standing. The annual meeting shall be in conjunction with the annual conference of APA California. Annual meetings held within two weeks of the annual conference shall meet this requirement. The annual meeting shall include two required actions: (a) a report on the annual budget for PEN; and (b) the election of officers to PEN's Executive and At-Large Board of Directors. All business meetings shall be conducted in accordance with Robert's Rules of Order.

The Board of Directors may hold meetings as necessary to conduct PEN's business. A quorum shall consist of no less than three of the four elected officers of the Board of Directors. Meetings may be in person or by conference call or electronic media.

Meetings may be called by the President or by a majority of the Executive Board of Directors. Meetings of the PEN Board may be called with notice of the time, place and agenda of said meetings provided by mail or e-mail no less than two weeks prior to the meeting.

7. **Term of Office,** Members and Duties of the Executive Board of Directors, At-Large Directors, Vacancies, and Elections

a. **Term of Office.** At the annual membership meeting, PEN shall elect officers who shall constitute PEN's Executive Board of Directors. All members in good standing with PEN who attend the annual meeting may vote in the election of officers. A majority of votes of those present at the annual meeting shall be sufficient to elect officers. Each officer shall be elected to a two-year term based on the following schedule:

- President shall be elected in even years beginning in 2000;
- Vice-President-North is to be elected in odd years;
- Vice-President-South in even years; and
- Secretary/Treasurer in odd years beginning in 2001.
- At-Large Board members elected by the Executive Board shall serve a two-year term, with half the At-Large Board members being elected in even years and half in odd years, beginning in 2020.

b. **Executive Board of Directors.** The four elected officers who constitute the Executive Board of Directors are as follows:

(i.) *President*, who shall be responsible for chairing PEN meetings and conducting the daily management of PEN's affairs. No less than two weeks prior to the annual conference of APA California, the President will cause the distribution to the Board of Directors of an agenda for the annual membership meeting, specifying the time and location of the meeting in conjunction with the annual APA California conference. The distribution of the agenda will include required reports from the Nominating Committee, the Secretary/Treasurer and, if appropriate, other committee reports. The President is authorized to serve as a member of the APA California Board of Directors subject to the APA California bylaws. The President shall represent PEN at meetings of other

associations and organizations that request the participation or representation of PEN.

(ii.) *Two Vice-Presidents*, one who resides in the northern half of the state and one who resides in the southern half of the state. The Vice-Presidents may represent the organization in the absence of the President. At the time of their election, the President will name one of the two Vice-Presidents to be President Pro Tem who will chair Board of Directors meetings in the absence of the President and who shall succeed the President if the office becomes vacant.

(iii.) *Secretary/Treasurer*, who shall be responsible for maintaining PEN's records, including minutes of meetings of the Board of Directors, and preparing its correspondence. The Secretary/Treasurer shall: maintain the official list of members of the PEN Board of Directors; maintain the financial records of PEN; prepare an annual report on the budget for the Board of Directors; and, prepare financial reports of PEN's assets, expenditures and obligations as required by APA California financial policies.

In addition to the four elected officers, the immediate past President shall act as a voting member of the Executive Board for two years after leaving office, or until a new President is elected and the position is filled by a new past President. The APA California Chapter Historian(s) shall be a voting member(s) of PEN's Board of Directors representing APA California. The Chapter Historian(s) position may be held concurrently with any position as described above in Section 3.

c. **At-Large Board of Directors.** The Board of Directors shall be expanded by action of the entire Board by appointment of PEN members as members of the Board for purposes of encouraging participation in the organization by members. The number of additional Board members appointed by the Executive Board shall not exceed six. Members of PEN may be solicited personally by the Executive Board or any Board member. Any member of the Board may serve on any committee and perform other functions as directed by the President or Executive Board.

d. **Vacancies.** Vacancies on the Board of Directors may occur under certain conditions, including resignation, death, or removal from office. If a vacancy occurs in the office of the President, the President Pro Tem shall assume the office of President for the balance of the term. If a vacancy occurs in any of the other offices, the President may appoint, upon consultation with the Board, a member in good standing to fill that position for the balance of the term.

The Board, upon a three-fourths vote, may remove an officer for cause as prescribed in the bylaws of APA California for the APA California Board of Directors. Such position shall then be filled as described in this section. Non-elected members of the Board may be replaced by the Executive Board in the event of vacancy created by removal, death, or resignation, by majority vote of the Executive Board.

e. **Voting Privileges.** All members of the Board of Directors, including the Executive Board, At-Large Board, Past President, and Chapter Historian(s), may vote on any matter which comes before the Board.

8. Committees.

a. **Nominations Committee.** No less than three months prior to the annual meeting, the President shall appoint a three-member nomination committee to identify individuals for positions on the Executive and At-Large Boards of Directors. The nomination committee shall consist of at least one current member of the Executive Board of Directors and at least one member of PEN who is not a member of the Executive Board of Directors. All members of PEN who are in good standing may be nominated to the Executive and At-Large Boards of Directors. The nominating committee shall provide its list of candidates to the President no later than three weeks prior to the annual membership meeting.

b. **Standing Committees.** PEN will have two standing committees:

(i) Planning History Committee; and,

(ii) Honors Committee.

(i) *The Planning History Committee* is chaired by the Chapter Historian(s) appointed by the President of APA California. The chair shall be a member of PEN. The Planning History Committee shall also consist of the Historian(s) and no less than two other members in good standing, appointed by the PEN President. One shall reside in Northern California and one in Southern California. The Planning History Committee shall recommend to the Historian(s), potential Planning Landmark and Planning Pioneer candidates for APA California Historical Awards in accord with AICP guidelines. The Historian shall work with applicant to develop the application which is to be transmitted to the Awards Selection Committee by the Historian.

The Planning History Committee shall also be responsible for soliciting and receiving historical California planning documents for and transmitting such documents to the APA California archives at California State University, Northridge.

(ii) *The Honors Committee* shall consist of no less than three members in good standing of PEN appointed by the President of PEN. The Honors Committee will present to PEN's President no later than four months prior to the annual membership meeting a list of potential nominees to receive official honors from PEN at the annual APA California conference. The President will distribute the Honors Committee report to the Board of Directors, and no later than three months prior to the annual APA California conference the Board shall vote on the Honors Committee's nominees. Those nominees approved by a majority of the Board of Directors shall be invited by the Chair of the Honors Committee to attend the annual membership meeting and/or the APA California Awards Ceremony to receive special recognition from PEN at the annual APA California conference.

c. **Other Committees:** In addition to the Nominations and two Standing committees, the President may create and appoint committees from time to time as determined necessary by the President or the Board of Directors to assist in the conduct of the organization. Said committees shall terminate at the end of the elected term of the President who created the committee and appointed its members.

9. Amendment of Bylaws

a. Amendment of these bylaws shall occur only by a majority vote of the members in good standing at the annual meeting or by a ballot distributed to members in good standing as indicated on the official mailing list maintained by the APA California office or by the Secretary/Treasurer; or

b. Amendment of these bylaws may also be approved by a vote of three-fourths of the elected members of the Board of Directors. Members of PEN shall be notified by the Secretary/Treasurer of changes being considered by the Board at least four weeks in advance of Board action. The Board shall consider any comments or objections received prior to taking action on the proposed amendment.

MOVED, SECONDED AND ADOPTED by unanimous/majority vote of the Planner Emeritus Network Executive Board of Directors on July 12, 2021.

Attest:

President of the Planner Emeritus Network: _____

Hanson Hom, AICP

Secretary/Treasurer of the Planner Emeritus Network: _____

Gina Natoli, AICP

- PEN Annual Board Meeting Minutes (Attachment #5)



American Planning Association
California Chapter
Planner Emeritus Network

DRAFT MINUTES
PLANNER EMERITUS NETWORK
ANNUAL MEETING
30 September 2025
10:30 a.m. – 11:30 a.m.

Cottonwood Room, Portola Hotel & Spa, Monterey

Present: Board Members: Greg Konar; David Kwong; Brian Mooney; Gina Natoli; Margaret Sohagi; Chuck Stevenson; Linda Tatum; Woodie Tescher. Others: Hanson Hom; Steve Preston.

1. Call to Order – President Brian Mooney opened the meeting at 10:34 a.m.
2. Approval of Minutes – Upon motion by Linda and seconded by Steve, the minutes of the 28 February and 5 June Board meetings were approved unanimously.
3. Treasurer’s Report – Gina Natoli
Hanson reported that the PEN budget is \$1,000. Funds in 2025 were used for Oral History Project interviews in Long Beach and San Rafael, and to purchase microphones. Hanson proposed asking the Chapter for an increase in the budget to \$2,000. Linda will check to see if the deadline for budget requests is open.

Upon motion by Margaret and seconded by Steve, the Treasurer’s Report was approved unanimously.

4. Election of Officers

The following slate was presented:

- President – Linda Tatum (replacing Brian for one year, 2025-2026)
- Vice President North – Hanson Hom (2025-2027)
- Vice President South – Woodie Tescher (replacing Linda for one year, 2025-2026)
- Secretary/Treasurer – Gina Natoli (2025-2027)
- At-Large 1 – Chuck Stevenson (2025-2027)
- At-Large 2 – Celia Yniguez (2025-2027)
- At-Large 3 – John Anderson (2025-2027)
- At-Large 4 – Vacant (replacing Woodie for one year, 2025-2026)

Upon motion by Margaret and seconded by Greg, the slate was unanimously elected as presented.

5. Discussion Items

a. Website – Greg Konar

Greg proposed developing a logo for PEN. Hanson explained that we must be consistent with national APA’s design manual. Brian asked if there is a way to track how much webpage is used. Hanson said Compass tracks site usage. Margaret suggested using a QR code to direct visitors to the PEN webpage. Greg would like to see some changes to the webpage.

b. PEN Affiliations – John Anderson

No report was given.

c. CPAT – Hanson Hom

Hanson discussed McKinleyville in Humboldt County, which is exploring incorporation. Brian and Hanson met with the community. CPAT would develop community workshops and steps forward. The Native American community is very much involved. Allison Hunter will be the project leader, and she has recruited volunteers for the project. The state has granted \$50,000 for a financial feasibility study.

d. Conference: Honors – Woodie Tescher

We have three honorees for 2025: Juan Borrelli, AICP, Northern Section; Greg Chew, Sacramento Section; Kimberly Prillhart, AICP, Central Coast Section.

There was discussion about how to increase the visibility and awareness of PEN and of how to improve the process for tightening up membership requirements. Chuck volunteered to be on the committee with Woodie.

e. Conference: Programs

i. Ethics: Brian said the session was well received.

ii. Planner Remembrance: Several Board members commented that the video presented during the opening plenary was very well done and well received. David mentioned that it would be nice to find a better way to follow up with the family and colleagues of recognized individuals, to provide notice to the family when a person is being honored. Linda would like more structure in the process.

f. Chapter Historian

Hanson announced that 14 people will have been interviewed by the end of the year. Hanson is putting together a committee meeting for the beginning of 2026. He also stated the program is really taking off, but we need better outreach. David has reached out to the sections for input, but hasn't heard back.

g. Planner Exchange: No report was given.

h. 2026 Board Meetings Schedule

Linda would like to have quarterly Board meetings. She asked for volunteers to fill out each subcommittee. Greg and Hanson volunteered for Oral History. Woodie volunteered for CPAT. Gina will ask her co-worker Mark Herwick about being the Southern California Historian. Linda proposed a new FAICP subcommittee.

i. Other Items/Announcements

Hanson suggested confirming whether PEN is covered by the Chapter's insurance.

6. Adjournment – Linda adjourned the meeting at 11:36 a.m.

By Gina Natoli, Secretary

Date